



**Minutes of the  
First Unitarian Universalist Church of Detroit  
Board of Trustees**

**Call to Order:**

A regular meeting of the Board of Trustees was held in Room 212 on March 12, 2008. The meeting was called to order at 7:15 pm by President Alicia Biggers.

**Members in Attendance:**

Alicia Biggers, Lencha Acker, Linda Darga, David Lingholm, Dan Wiest, Trey Greene, and Sally Borden

**Member Not in Attendance:**

Glenn Maxwell, Rev. Drew Johnston

**Guests in Attendance:**

Rev. Lynda Smith and Sheri Wells

**Opening Thoughts:**

Alicia Biggers

**Consent Agenda:**

**Officer Reports:**

- President (1)
- Treasurer (2, 3)
- Secretary, Minutes of February Board Meeting

**Committee/Program Reports:**

- Membership Committee (4)
- Social Justice (5)

**Approval:**

**Motion** by Lencha Acker to approve the Consent Agenda made. **Passed.**

**Unfinished Business:**

- **Canvass 2008**
  - Scheduled to be completed by the end of April. Training will begin soon.
- **Planning Task Force with Board Support**
  - Board reminded of commitments made. A more complete document will be available for the next board meeting and the congregational meeting. Commitments listed below:

Staff Management	Glenn Maxwell	Governance	Glenn Maxwell
Administrative	Glenn Maxwell	Friday Movie Night	Glenn Maxwell
Archives	Sally Borden	Faith Development	Lencha Acker
Music	Lencha Acker	Community Outreach	Sally Borden & Alicia Biggers
Pastoral	Linda Darga	Capital Campaign	Trey Greene

- **Minister Review**
  - **Action: Lencha, David, Alicia and Drew** will meet to settle the format of the review.
- **Policy and Procedure for Calendar**
  - Developed template for a calendar policy and asked to bring a specific policy and procedure to the board for review. Calendar Request Form and Report (6, 7)
- **Policy and Procedure for Newsletter**
  - No action completed.
- **Building Management**
  - **Proposal for Building Maintenance**  
Resumes and interest from companies have been received regarding a facility manager.
  - **Heating/Cooling Update**  
Lease application for our heating system for the church house has been completed and is awaiting approval.



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**New Business:**

- **Vendor Table Request**
  - **Motion** made by Sally Borden to allow one vendor table at our March 16, 2008 church service with specific conditions regarding the number of tables (one) and time sales must end (1:30pm) and that this request has been granted for this one time only. **Passed.**
  - The board wishes to express our appreciation to Andee Seger for her service to the church and for her understanding as the board contemplates a policy change.
- **Community Ministry (8, 9)**
  - Motion made by Trey Greene for the First Unitarian Universalist Church of Detroit to act as a fiduciary for a grant to fund her project titled Awareness and Action about Homelessness and for the board to give Rev. Smith a letter in support of this effort. **Passed.**
- **Allied Media Conference (10)**
  - **Motion** made by Linda Darga to invite Allied Media to use the church during the weekend of June 19-22 pending further deliberation on volunteers needed and Allied Media's donation to the church for use of our facilities. **Passed.**

**Adjournment:**

The meeting was adjourned at 8:55 pm.

\_\_\_\_\_  
Glenn Maxwell, Acting Secretary  
Board of Trustees

\_\_\_\_\_  
April 9, 2008  
Date of Approval

\_\_\_\_\_  
Alicia Biggers, President  
Board of Trustees

\_\_\_\_\_  
April 9, 2008  
Date of Approval

**Attachments:**

(1): President Report 031208.doc  
(3): IS FEB 08.XLS  
(5): 1st UU Board Social Justice\_Committee Report  
Mar 08.doc  
(7): 1stUU--CalendarRpt.doc  
(9): 1st UU BOARD RPT 030508.doc

(2): BS FEB 08.XLS  
(4): Membership Committee minutes 2-20-08.doc  
(6): 1stUU-EventApp.doc  
(8): UNITARIAN UNIVERSALIST FUNDING  
PROGRAM.doc  
(10): Allied Media Conference Request.doc