

**MINUTES**  
**Meeting of the Board of Trustees**  
***First Unitarian-Universalist Church***  
**February 8, 2012**

**Organizing Principle:** First Unitarian-Universalist Church is an urban center for spiritual renewal and social justice in Detroit.

**Call to Order:** A regular meeting of the Board of Trustees was held in Memorial Hall on February 8, 2012. President Sally Borden called the meeting to order at 7:08pm and the board read aloud together: "We covenant to work together in honesty, kindness and respect for each other as we carry out our elected responsibilities to do the business of this church to the best of our abilities. We are a religious community. Let us move forward in love."

**Attendance:** Rev. Roger Mohr, Sally Borden (President), Robert Johnson (Vice-President), Marilyn Mitchell (Past President), Kathe Stevens (Secretary) Sean McAde, Sandra Thottakath. Excused, Dan Wiest (Treasurer). There was a quorum.

**Minister's Opening Remarks:** Rev. Mohr opened the meeting with thanks and acknowledged the board's energy and spirit.

**Secretary's Report – Kathe Stevens:** It was moved by Marilyn Mitchell, seconded by Robert Johnson to approve the minutes from the January 11, 2012 meeting as presented; passed unanimously.

**Treasurer's Report – Dan Wiest:** In Dan's absence, Sally presented the profit and loss statement for January 2012 and balance sheet as of January 31, 2012. Dan has advised Sally that we are not in black this month due to some bills for which we will no longer be responsible in the future, thus the financial forecast is that we will remain in the black for the foreseeable future. It was moved by Marilyn Mitchell, seconded by Sean McAde to approve the financial statements as presented; passed unanimously.

**Worship Report – Sean McAde:** Sean deferred to Robert Johnson, who reported there will be changes in the order of service. Rev. Mohr elaborated that the intent is to arrange the service in discrete rather than overlapping or intersecting segments. Rev. Mohr will also be organizing vespers. The Worship Committee will monitor the batteries in the hearing assisted devices.

**Building and Grounds – Dan Wiest/Robert Johnson:** The wi-fi router has been purchased and Robert will install it immediately after the board meeting.

**Canvass/Membership – Marilyn Mitchell:** Two lapsed members have now pledged. We have just under \$70,000 in pledges. The orientation session was very successful; there will be another in two weeks. Sally will ask Tamara Hamilton to research the purchase of magnetic nametags. There was discussion on a new location at which to keep nametags. The canvass will be completed by April.

***Old Business***

**EMEAC Transition Task Force/Prentis Parking Lot/Signage – Dan Wiest:** Tabled.

**Status of Deed Transaction/Arbitration Process – Sally Borden:** Tabled.

**Church/Minister Office – Sally Borden:** Sally thanked Sean McAde for cleaning and painting the new office, which is just large enough to fit a large desk and one chair. Rev. Mohr indicated the size of the space was not an issue since he would not hold meetings in the office. EMEAC has requested that the elevator closet be cleaned out immediately; it must be determined what should be saved and what should be recycled or thrown away.

**Selection Process for EMEAC Board Representative – Kathe Stevens:** Tabled. Kathe will send the draft process via email.

**Program Committee – Sally Borden:** About 20 people came to inaugural Program Committee meeting on February 22. Sally synthesized suggestions and circulated the summary to the board. Rev. Mohr will chair the next Program Committee meeting. While many excellent management suggestions were received, it was agreed that the committee should be managed by several leaders who will meet with Rev. Mohr, coordinate ideas, obtain dates and keep the board advised, although the Program Committee must manage activities. Sally asked the Communication Committee to find ways for small groups to communicate easily and coordinate activities.

**Media Plan – Kathe Stevens:** Kathe will email the brochure to Kathleen Jacobs Johnson with a request to have 200 black and white copies printed.

### ***New Business***

**Approval to Write Grant for Organ – Sally Borden:** The consensus of the board was to approve with gratefulness Kimberly Kleinhans' request to pursue grant funds for the organ. Kathe will advise Kimberly of the board's approval.

**Adjournment:** The meeting adjourned at 7:53pm.

Respectfully submitted,

Kathe Stevens, Governing Board Secretary