

MINUTES
Meeting of the Board of Trustees
First Unitarian Universalist Church
June 13, 2012

ORGANIZING PRINCIPLE: First Unitarian Universalist Church is an urban center for spiritual renewal and social justice in Detroit.

CALL TO ORDER: A regular meeting of the Board of Trustees was held on June 13, 2012. President Sally Borden called the meeting to order at 7:11pm and the board read aloud together: "We covenant to work together in honesty, kindness and respect for each other as we carry out our elected responsibilities to do the business of this church to the best of our abilities. We are a religious community. Let us move forward in love."

Present were Rev. Roger Mohr, Sally Borden (President), Marilyn Mitchell (Past President), Kathe Stevens (Secretary), Dan Wiest (Treasurer), Sandra Thottakath. Robert Johnson (Vice-President), was absent; Sean McAde and Cynthia Zurschmiede were excused. There was a quorum. Guests present were: Mary Lou Malone, Chair, Settled Minister Search Committee; Danny Rebb.

MINISTER'S OPENING REMARKS: Rev. Mohr invoked the spirit of community commending the fellowship of the board and the congregation.

SECRETARY'S REPORT – Kathe Stevens: IT WAS MOVED BY KATHE STEVENS, SECONDED BY MARILYN MITCHELL, TO APPROVE THE MINUTES FROM THE MAY 9, 2012 MEETING AS PRESENTED; PASSED UNANIMOUSLY.

Noting that the minutes indicated that Marilyn Mitchell would advise the individual who offered to purchase the lot that First Church will lease the lot to another entity, Sally Borden advised that she had contacted the owner and returned the check, explaining that we are going forward in a new direction.

TREASURER'S REPORT – Dan Wiest: Dan presented and summarized *First UU Profit and Loss May 2012* and *First UU Balance Sheet as of May 31, 2012*. Dan reported that the computer was down and checks had to be handwritten so the May P&L is inaccurate, however, he estimates we are close to break-even. Dan advised that he needs to talk to QuickBooks or to the accountants to find out how to formulate the balance sheet now that we will not incur building expenses.

COMMITTEE/PROGRAM REPORTS: Written reports were presented by

- **Activities Coordinator.**
- **Settled Minister Search Committee.** Sally Borden thanked Mary Lou Malone for her report, and asked that the Search Committee suspend its search until the status of Rev. Mohr is settled, perhaps in August. Mary Lou agreed to communicate to the rest of her committee. Sally asked Mary Lou to think about ways to make the information collected and work done useful – perhaps the results could be distributed to the congregation. Mary Lou noted that the search packet needs to be submitted by October 15 so if the committee is reconvened the deadline will be imminent.
- **Canvass/Membership.** Marilyn proposed holding a new member Sunday in September.

IT WAS MOVED BY KATHE STEVENS, SECONDED BY MARILYN MITCHELL, TO APPROVE THE ABOVE WRITTEN REPORTS AS PRESENTED; PASSED UNANIMOUSLY.

- **Buildings & Grounds.** No report.
- **Social Justice.** No report. Sandra Thottakath has contacted Linda Darga for an update.

- **Worship.** No report. The Worship Committee was asked to present a brief written report .
- **Communications – Dan Wiest:** Dan reported that we have connectivity again for the office through AT&T. Dan discovered we were paying for two extra phone lines (a fax line and an additional line) and cancelled those for a savings of \$90/month.

OLD BUSINESS

EMEAC Transition Task Force – Dan Wiest: The proposed parking lot lease was given to Diana Copeland, Executive Director of East Michigan Environmental Action Council, for approval by the EMEAC board. When EMEAC has approved the draft, a congregational meeting will have to be scheduled to approve the terms of the lease.

Detroit Historic Churches Association - Danny Rebb: Rev. Mohr received a cold call from DHCA concurrent with Danny Rebb’s investigation into meeting details. Rev. Mohr was unable to attend the June DHCA due to a conflict but has been added to a mailing list. Danny Rebb will continue to follow up.

NEW BUSINESS

Coffee Hour – Sally Borden: *Social Hour Budget Estimate.* Sally distributed an estimated budget to fund Coffee Hour. After discussion, IT WAS MOVED BY MARILYN MITCHELL, SECONDED BY KATHE STEVENS, THAT FIRST CHURCH HIRE SOMEONE TO SET-UP AND CLEAR REFRESHMENTS FOR COFFEE HOUR FROM 10:30AM TO 1:30PM ON SUNDAYS; PASSED UNANIMOUSLY. Rev. Mohr noted that he is required by the church by-laws to supervise employees but suggested that he delegate supervision to Dan Wiest, who will create a checklist.

Scheduling Date for Play (Kidnap the Truth) – Sally Borden: Sally distributed materials and explained the logistics for putting on a play. Ticket cost will be \$10, with light snacks for sale. The agreed date is October 20, at 8pm.

Scheduling Leadership Retreat – Sally Borden: The date agreed for the leadership retreat was Saturday, July 14, from 2pm to 5pm, at Marilyn Mitchell’s home. The focus will be on short-term objective goals for this year, led by Rev. Mohr.

Doctorate of Divinity – Rev. Mohr: Rev. Mohr advised he would begin studies for his Doctorate Divinity and would be gone August 5 through August 17. Rev. Mohr will engage his colleagues to be available for church emergencies.

OTHER BUSINESS: Danny Rebb presented information on MUUSJN membership. The consensus of the board was that a special collection would be taken for MUUSJN membership on July 1. Danny will add an announcement with information to the order of service.

Report on the Ministry – Rev. Roger Mohr: Marilyn Mitchell is redrafting Rev. Mohr’s contract for a full-time position. Sally Borden distributed information on developmental ministries for churches in transition. Rev. Mohr excused himself and Sally reported on her due diligence with respect to the possible transition of Rev. Mohr from interim to developmental ministry. Keith Kron, UUA Director of Transitions, offered to visit on August 16. Sally shared the results of her due diligence phone calls.

ADJOURNMENT: The meeting adjourned at 9:09pm.

Respectfully submitted,

Kathe Stevens, Governing Board Secretary