

MINUTES
Meeting of the Board of Trustees
First Unitarian Universalist Church
January 9, 2013

ORGANIZING PRINCIPLE: First Unitarian Universalist Church is an urban center for spiritual renewal and social justice in Detroit.

CALL TO ORDER: A regular meeting of the Board of Trustees was held on January 9, 2013. President Sally Borden called the meeting to order at 7:10pm and the board read aloud together: "We covenant to work together in honesty, kindness and respect for each other as we carry out our elected responsibilities to do the business of this church to the best of our abilities. We are a religious community. Let us move forward in love."

Present were Rev. Roger Mohr, Sally Borden (President), Cynthia Zurschmiede (Vice-President), Kathe Stevens (Secretary), Dan Wiest (Treasurer), Marsha Bruhn, Sean McAde, Danny Rebb, Sandra Thottakath and guest Matt Friedrichs. Marilyn Mitchell (Past President) was excused. There was a quorum.

MINISTER'S REPORT: Rev. Mohr noted that numbers are being compiled for a membership report to be made to the UUA. The report will indicate if First Church has reached its goal of 85 members. Rev. Mohr will be out of town January 25 through February 16.

SECRETARY'S REPORT: *It was moved by Kathe Stevens, seconded by Danny Rebb, to approve the minutes from the December 12, 2012 meeting as presented; passed unanimously.*

TREASURER'S REPORT: Dan Wiest presented *First UU Profit and Loss Statement* for December 2012 and summarized items in his written report. *It was moved by Kathe Stevens, seconded by Sandra Thottakath, to approve the financials as presented; passed unanimously.*

COMMITTEE/PROGRAM REPORTS: Written reports for Activities Coordinator (Sherry Wells), PR/Development (Kathe Stevens) and Membership/Canvass (Marilyn Mitchell) were distributed. *It was moved by Kathe Stevens, seconded by Cynthia Zurschmiede, to approve all written reports as presented; passed unanimously.*

OLD BUSINESS

Report of Sub-Committee on By-Laws – Marilyn Mitchell. Deferred.

Church Directory – Marilyn Mitchell. Deferred.

Archives – Sally Borden: Sally provided a copy of a letter from Leonard Coombs of the University of Michigan's Bentley Historical Library describing records of other churches and religious leaders which are already in its collection and outlining a process for removing, organizing and inventorying the church archives. Also provided was an example of an inventory for the Ann Arbor UU church and a brochure.

Action items:

- Ensure that the records may be removed from the library in order to prepare for the church's 100th anniversary in 2016.
- Consider how to preserve the cassette tapes from church services, which the Bentley Library will not take.

- Sally will do a newsletter column to advise the congregation that we may be donating the church archives.
- Sandra Thottakath volunteered to be liaison for the archives and investigate storage for the tapes.

Parking Lot – Sally Borden: There was a lengthy discussion about the possibility of calling a congregational vote at the May annual meeting to propose to sell the parking lot to EMEAC once all past-due monies are paid. A report will be made to the board after an upcoming EMEAC board meeting, which Bill McKnight will attend; the parking lot may be on the agenda for that meeting.

Fair Compensation – Dan Wiest: Dan distributed an analysis of fair compensation guidelines. After agreeing it was more practical to wait until a new budget is presented at the annual meeting in May, it was *moved by Marsha Bruhn, seconded by Kathe Stevens, to give the office and Sunday staff a \$1.00 per hour raise immediately; passed unanimously.*

Rev. Mohr’s 401k Contributions – Dan Wiest: Dan distributed a proposed formula to pay the amount owed for Rev. Mohr’s pension, \$9,351.24. It was agreed to pay \$3,000 now from funds in the budget and *moved by Danny Rebb, seconded by Marsha Bruhn, to request the Church trust to provide the remaining \$6,351.24; passed unanimously.* Dan Wiest will make the request of the trustees.

NEW BUSINESS:

Contact Management Software – Sean McAde: Sean will prepare a spreadsheet comparing contact management software and bring the analysis to the board for a final decision.

Interfaith Conference – Sally Borden: Nancy Nelson requests support for an interfaith conference, “Building Bridges to Understanding,” to held at Henry Ford Community Conference April 4-6, 2013. Rev. Mohr is involved in the planning and will participate on a panel. It was *moved by Sean McAde, seconded by Cynthia Zurschmiede, to collect a special offering at the February 10 Sunday service; passed unanimously.* The February 10 pulpit speaker is the lead speaker at the conference.

MUUSJN – Danny Rebb: The MUUSJN board voted to change its fiscal year to a calendar year so the congregation’s membership, paid for from a special collection in 2012, expires in June.

ADJOURNMENT: The meeting adjourned at 8:50pm.

Respectfully submitted,

Kathe Stevens, Governing Board Secretary