

**MINUTES**  
**Meeting of the Board of Trustees**  
**First Unitarian-Universalist Church of Detroit**  
**April 9, 2014**

**CALL TO ORDER:** A regular meeting of the Board of Trustees was held on April 9, 2014. Present were President, Marsha Bruhn; Vice President, Danny Rebb; Immediate Past President, Sally Borden; Secretary, Kathe Stevens; Treasurer, Dan Wiest; Trustees-at-Large, Matt Friedrichs and Sean McAde; and Rev. Roger Mohr, *Ex Officio*. Trustee Joan Smykowski was excused. President Bruhn called the meeting to order at 7:04 P.M. There was a quorum.

**SECRETARY'S REPORT:** Minutes of the previous meeting having been distributed and reviewed, it was **moved by Kathe Stevens, seconded by Dan Wiest, to approve the minutes from the March 19, 2014 meeting as presented; passed.**

**TREASURER'S REPORT:** Dan Wiest presented and reviewed his financial report and profit and loss statements for March 2014. He then reviewed the 2014-2015 projections. Dan will meet with the Finance Committee to prepare new projections clarifying this year's budget by clearly defining Rev. Mohr's retirement funding, separating the \$5094 owed for 2013-2014. It was **moved by Kathe Stevens, seconded by Danny Rebb, to approve the financial statements as presented; passed.**

**COMMITTEE REPORTS**

**Worship** – Danny Rebb's written report was accepted as presented.

**Development** – Kathe Stevens' written report was accepted as presented.

**Buildings & Grounds** – Dan Wiest reported that he is working to organize a May 10 clean-up with East Michigan Environmental Action Council.

**Outreach** – Sean McAde reported that Beth Bailey is organizing an event with the Girl Scouts. The committee is working to incorporate its work with the MOSES Transportation Task Force.

**Membership** – Joan Smykowski's written report was accepted as presented.

**Nominating** – Marsha Bruhn reported her understanding, pursuant to a conversation with chair Colleen Dolan-Greene, that the committee has finished its work. The committee will be invited to a fall 2014 board meeting to begin an early communication process.

**OLD BUSINESS**

**EMEAC** – Marsha Bruhn distributed a letter from the co-directors of East Michigan Environmental Action Council, Diana Copeland and Ife Kilimanjaro, outlining a proposed lease agreement with First Church for First Church's use of the building. Marsha will organize a meeting with Diana Copeland, Sally Borden, Dan Wiest and Bill McKnight to discuss the contents of the letter.

A special leadership meeting will be scheduled to explore strategic planning. Invitees will be Matt Friedrichs, Sally Borden, Marsha Bruhn, Sharlene Gage, Sean McAde, Bob Lauer and Danny Rebb.

Marsha distributed a "Parking Space Agreement" between First Church and EMEAC which had been signed by Diana Copeland of EMEAC on April 1, 2014. After review, it was **moved by Kathe Stevens, seconded by Danny Rebb, to approve the agreement as presented and to authorize Board President Marsha Bruhn to sign it; passed.**

**Childcare** –Sally Borden will coordinate with the Buildings & Grounds committee to clear the bride's room in the narthex so it may be used for childcare. Sally will supervise removal of the contents during the clean-up. Sally will ask new member Kristin Leinhos Lichtle if she will convene a childcare planning meeting with Sally and Sherry Wells.

**Committee Budgets** – Kathe Stevens will send an email to all committees requesting 2014-2015 budgets.

**AT&T/U-verse**– Glenn Maxwell's written report on the implementation of AT&T's U-verse internet service was accepted as presented.

**PayPal Policy** – After discussion, it was **moved by Kathe Stevens, seconded by Dan Wiest, to approve the PayPal Policy as presented, with one change: the removal of paragraph 4; passed.** Sean McAde will install a lock on the existing file cabinet in the church office.

#### **NEW BUSINESS**

**Congregational Meeting** – The annual congregational meeting will be held on May 18. Marsha Bruhn and Rev. Mohr will write a letter to the congregation. Kathe Stevens will communicate with the committees to request a 1-page annual report from each. Kathe will provide Office Administrator Tamara Halliburton with all the reports so she may compile them for distribution at the annual meeting. Draft minutes from the May 19, 2013 meeting may be found on the website. Kathe will communicate with Colleen regarding notices, ballots, the by-laws change and the 2013 draft minutes.

**ADJOURNMENT:** The meeting adjourned at 9:03pm.

**Respectfully submitted,**

Kathe Stevens, Secretary