

MINUTES

Meeting of the Board of Trustees: First Unitarian-Universalist Church of Detroit

Whole Foods Community Room, 115 Mack Ave, Detroit, MI 48201

June 11, 2014

CALL TO ORDER: A regular meeting of the Board of Trustees was held on June 11, 2014. Present were President, Marsha Bruhn; Vice President, Danny Rebb; Immediate Past President, Sally Borden; Secretary, Kathe Stevens; Treasurer, Dan Wiest; Trustees-at-Large, Matt Friedrichs, Sean McAde and Joan Smykowski; and Rev. Roger Mohr, *Ex Officio*. Also present was guest, future Trustee Paul Chislett. President Bruhn called the meeting to order at 7:04 P.M. There was a quorum of the Board.

MINISTER'S REPORT: Rev. Mohr reported that he will be out of state for leadership training with the Gamaliel Foundation. He will then be off for a few weeks but available for emergencies.

SECRETARY'S REPORT: Minutes of previous meetings having been distributed and reviewed, it was **moved by Danny Rebb, seconded by Joan Smykowski, to approve the minutes from the May 14, 2014 regular meeting of the Board of Trustees as presented; passed.** It was then **moved by Danny Rebb, seconded by Matt Friedrichs, to approve the minutes from the June 4, 2014 special meeting of the Board of Trustees as presented; passed.**

TREASURER'S REPORT: Dan Wiest presented and reviewed his financial report, which included a profit and loss statement for May 2014. There was a discussion on the amount recorded for the Memorial Day picnic. Dan will investigate and report back to the Board.

COMMITTEE REPORTS:

Worship – Danny Rebb's written report was accepted as presented.

Development – No report.

Buildings & Grounds – Sally Borden reported that more boxes of First Church's archives have been donated to the University of Michigan's Bentley Historical Library. Financial records remain; seven years previous to 2014 will be saved. A subcommittee will need to be formed to decide what to do with the Church of Our Father plates.

Outreach – No report.

Membership – Matt Friedrichs reported that those who had conducted the Listening Campaign last spring will provide a report to the Board before the upcoming Leadership Retreat. The congregation will also be apprised of the results of the campaign.

Canvass – the report of co-chairs Joan Smykowski and Kathe Stevens was accepted as presented.

OLD BUSINESS

2014-15 Budget. Dan Wiest reviewed the budget which had been approved at the June 4 special joint board and finance committee meeting. There was one change, guest musicians will be under the contract services line item.

Marsha Bruhn reported on a possible partnership of Cass Café and Motor City Brewing to lease the Prentis parking lot and how that might affect the 2014-15 budget.

It was noted that this budget does not address the past due amount on the minister's retirement funding. The Finance Committee felt the budget had to be stabilized for the 2014-15 fiscal year. The two years still owed is on the Finance Committee's agenda to be addressed in the future.

It was **moved by Matt Friedrichs, seconded by Sean McAde, to accept the 2014-15 budget as presented, with one change: moving guest musicians funding to the contract services line item; passed.**

Reconvened Congregational Meeting –the reconvened congregational meeting on June 15 will take place in the sanctuary immediately after the service. Dan Wiest will get the approved budget distributed to attendees. Marsha Bruhn and Kathe Stevens will prepare and distribute an agenda.

General Assembly Representative – Julie Brock, the delegate elected at the 2014 annual congregational meeting, is unable to attend General Assembly. Marsha Bruhn is willing to participate as an online delegate. It was **moved**

by Kathe Stevens, seconded by Joan Smykowski, to have Marsha Bruhn represent First Church as its delegate at 2014 General Assembly; passed.

Printer/Copier: The lease on our current copier ends August 31. Sally Borden will research other leasing information and share details with the board.

NEW BUSINESS:

Allied Media Conference Table: Matt Friedrichs reported that First Church has an opportunity to staff a table at the Allied Media Conference from June 20 through June 22. After discussion, due to time and staffing constraints, it was agreed to pass on the opportunity but to consider staffing a table next year.

Board and Committee Member Retreat: Sunday, July 13, from 1:00 – 4:00 P.M. was set for the retreat. Marsha Bruhn will check with a colleague to see if a conference room at 1300 E. Lafayette may be reserved for the location. Kathe Stevens will compile an invitee list.

Orientation for New Board Members: New board members Joel Batterman and Paul Chislett will be invited to an orientation with Rev. Mohr, Marsha Bruhn and Sally Borden in early July. Marsha will follow up to schedule.

Recognition of Outgoing Board Member and Staff: Outgoing board member Sean McAde will be recognized at the upcoming June 15 reconvened congregational meeting. Danny Rebb will coordinate with the Worship Committee to recognize the outgoing staff Gwen Foss and Kevin McKinney.

UUA Retirement Plan Documents: Dan Wiest presented a document entitled “Key Considerations and Sample Adoption Motion Regarding participation with, and options available to Employers under, the UU Organizations Retirement Plan Restatement 2014” which outlined the Unitarian Universalist Association’s new retirement plan. Dan advised that the Finance Committee had reviewed the document and had no comments or objections. Rev. Mohr is the only participant. After discussion, it was **moved by Matt Friedrichs, seconded by Kathe Stevens, to approve the following:**

Whereas the First Unitarian-Universalist Church of Detroit is committed to assisting its employees prepare for their retirement years, and

Whereas the Unitarian Universalist Organizations Retirement Plan (the "Plan") is the retirement plan sponsored by the Unitarian Universalist Association, therefore

Be It Resolved that the First Unitarian-Universalist Church of Detroit hereby adopts the 2014 Restatement of the Unitarian Universalist Organizations Retirement Plan and commits to complying with all the provisions of the Plan and the elections made by our congregation in the 2014 Employer Participation Agreement until such time as we submit an updated Employer Participation Agreement to the UUA Retirement Plan Committee and they acknowledge receipt of same.

Be It Further Resolved that the intended implementation date of the Restated Plan is the first day of the month of July, 2014 following submission of our 2014 Employer Participation Agreement to the UUA Retirement Plan Committee and receipt of an acknowledgment from said Committee.

Passed.

At 8:35 P.M., Marsha Bruhn asked the Board to move into executive session to discuss a legal matter. It was **moved by Kathe Stevens, seconded by Dan Wiest, to move into executive session; passed.**

ADJOURNMENT:

The board returned to regular session at 8:56 P.M. and the meeting adjourned.

Respectfully submitted,

Kathe Stevens, Governing Board Secretary