

MINUTES
Meeting of the Board of Trustees
First Unitarian-Universalist Church of Detroit
Whole Foods Community Room, 115 Mack Ave, Detroit, MI 48201
April 8, 2015

CALL TO ORDER: A regular meeting of the Board of Trustees was held on April 8, 2015. Present were Marsha Bruhn, President; Danny Rebb, Vice President; Sally Borden, Immediate Past President; Kathe Stevens, Secretary; Dan Wiest, Treasurer; Matt Friedrichs, Trustee-at-Large; and Committee Chairs Robert Johnson and Kathleen Jacobs Johnson (Worship) and Deanna McGraw (Planning). Excused were Trustees, Joel Batterman, Paul Chislett, and Joan Smykowski; Incoming Treasurer, Bob Lauer; and Rev. Roger Mohr. President Bruhn called the meeting to order at 7:05 P.M. There was a quorum of the Board.

ADOPTION OF THE AGENDA: It was **moved** by Dan Wiest, seconded by Danny Rebb, to adopt the agenda as presented; *approved*.

APPROVAL OF MINUTES: Minutes of the previous meeting having been distributed and reviewed, it was **moved** by Matt Friedrichs, seconded by Kathe Stevens, to accept the minutes from the March 11, 2015 regular meeting of the Board of Trustees as presented; *approved*.

TREASURER: Dan Wiest reviewed *First UU Detroit Profit and Loss March 2015*.

COMMITTEE REPORTS:

Building and Grounds Committee – no report.

Care Committee – no report.

Canvass Committee – Kathe Stevens submitted a written report.

Centennial Committee – no report.

Child Care – Kathe Stevens reported that, after much delay, the forms to begin performing background checks are available. Sally Borden will collect the required applicant information and supply it to Kathe to perform the checks.

Communications Committee – Dan Secrest submitted a written report, which was accepted as presented, with the board approving further action to create a policy for internal and external communications. The board expressed its gratitude to Dan for leading the push to improve church communications.

EMEAC Liaison – no report.

Finance Committee – Dan Wiest submitted a written report. It was the consensus of the board that the following payments should be made: \$200 to the Unitarian Universalist Association for partial payment of dues; \$100 to the MidAmerica Region for partial payment of dues; \$200 to EMEAC as a donation.

Membership Committee – no report.

Nominating Committee – no report.

Planning Committee – Deanna McGraw reviewed the Strategic Plan Quarterly Report which had been distributed to the board. It was **moved** by Kathe Stevens, seconded by Matt Friedrichs, to accept the quarterly report as presented; *approved*.

Policy & Procedures Ad Hoc Committee – Deanna McGraw distributed a checklist to define responsibilities for review of policies and procedures.

Social Justice Committee – Joel Batterman submitted a written report.

Welcoming Task Force – the Co-Leaders submitted a written report. After discussion, it was **moved** by Danny Rebb, seconded by Matt Friedrichs, to reimburse Kathe Stevens \$50 for her out-of-pocket expenses for the March 29 marriage equality panel luncheon; *approved*.

Worship Committee – Danny Rebb submitted a written report.

Young Adults – no report.

OLD BUSINESS:

EMEAC Representative – Marsha Bruhn presented a written report containing the proposed names and bios of three congregants to represent First UU on the East Michigan Environmental Action Council board. It was **moved** by Matt Friedrichs, seconded by Sally Borden, that the three names be submitted to EMEAC for its consideration to select one as a board member to represent First Church; *approved*.

Committee Chair Job Descriptions – Deanna McGraw reviewed the compiled committee chair job descriptions which had been distributed to the board. It was **moved** by Kathe Stevens, seconded by Danny Rebb, to accept the committee chair job descriptions as presented, with corrections as noted; *approved*.

NEW BUSINESS:

Approval of Child Care Procedures – deferred to the next meeting.

Interim Minister Application – Matt Friedrichs reviewed the draft interim minister application distributed to the board. After discussion, the board agreed on the duration of ministry and the percentage of time, as well as a salary range, for the final application.

Social Hour Coordinator – deferred to the next meeting.

Rev. Mohr Farewell Party – The consensus of the board was that a tribute and cake at the May 17 Annual Congregation Meeting might be the best date to honor Rev. Mohr.

ADJOURNMENT: The meeting adjourned at 9:25 P.M.

Respectfully submitted,

Kathe Stevens, Governing Board Secretary