

MINUTES

Regular Meeting of the Governing Board of Trustees
First Unitarian-Universalist Church of Detroit
Parlor, First UU Church, Detroit, MI 48201
June 10, 2015

CALL TO ORDER: A regular meeting of the Board of Trustees was held on June 10, 2015. Present were Marsha Bruhn, President; Danny Rebb, Vice President; Sally Borden, Immediate Past President; Kathe Stevens, Secretary; Dan Wiest, Treasurer; Joel Batterman, Paul Chislett, and Joan Smykowski, Trustees-at-Large; and guest Dave Vailliencourt. Trustee Matt Friedrichs was excused. President Marsha Bruhn called the meeting to order at 7:01 P.M. There was a quorum of the Board.

ADOPTION OF THE AGENDA: It was **moved** by Kathe Stevens, seconded by Danny Rebb, to adopt the agenda as amended; **approved**.

APPROVAL OF MINUTES: Minutes of the previous meeting having been distributed and reviewed, it was **moved** by Sally Borden, seconded by Joan Smykowski, to accept the minutes from the May 13, 2015 regular meeting of the Board of Trustees as presented; **approved**.

COMMITTEE COORDINATION AND COMMUNICATION - no reports.

PRESIDENT'S REPORT: Marsha Bruhn summarized her written report, noting that Lencha Acker had called to request board authorization for Julie Brock to officiate at the wedding of Lencha's daughter and fiancé at the Piquette Plant in Detroit on Saturday, June 6, 2015. There was support from a majority of board members in an email vote for Julie to conduct the service.

TREASURER: Dan Wiest reviewed *Operating Budget FYE 06/30/2015* and answered questions. It was **moved** by Kathe Stevens, seconded by Paul Chislett, to adopt the report as presented; **approved**.

COMMITTEE REPORTS:

Building and Grounds Committee - no report.

Canvass Committee - Kathe Stevens advised that request letters were sent to eight pledgers and friends. The 2015 Canvass Campaign is winding down.

Care Committee - no report.

Centennial Committee - no report.

Child Care - Sally Borden summarized her written report.

Communications Committee - no report.

EMEAC Liaison - no report.

Finance Committee - Dan Wiest reported that an increase in members has resulted in an increase in our UUA membership assessment. Regular payments are being made on the long-term debt: city taxes and pension obligations.

Fund Development - no report.

Interim Minister - Kathe Stevens reported on the status of the Interim Minister Search Committee.

Membership Committee - no report.

Planning Committee - no report.

Policy & Procedures Ad Hoc Committee - no report.

Social Justice Committee - Joel Batterman reported that the class conversations workshop at Birmingham Unitarian Church was very well attended.

Welcoming Task Force - Kathe Stevens submitted a written report.

Worship Committee - Sally Borden submitted a written report.

Young Adults - no report.

OLD BUSINESS:

Child Care Procedures - Sally Borden presented proposed child care policies and procedures which had been circulated previously to the board. Amendments were proposed. An amended draft will be circulated to the board for review via email before the next board meeting.

Social Hour Coordinator - Kathe Stevens reported on an interview with candidate Marcellis Lewis. It was **moved** by Sally Borden, seconded by Paul Chislett, to hire Marcellis Lewis as social hour coordinator, pending reference checks; **approved**.

Transition Interview - Marsha thanked Kathe Stevens and Danny Rebb for initial review of the transition interview.

Good Governance Workshop - Dan Wiest reported on his memo summarizing a Church Mutual Insurance Company webinar, "Board Government: Best Practices." As a follow-up, Dan collected conflict of interest forms signed by board members.

Secretary Job Description - After review and discussion, it was **moved** by Sally Borden, seconded by Joan Smykowski, to accept the Governing Board Secretary job description as presented; **approved**.

NEW BUSINESS:

2015 Leadership Retreat - The leadership retreat will be in July or August. Kathe Stevens will organize a planning meeting with Paul Chislett, Marsha Bruhn and Deanna McGraw.

Open Trustee Position - Marsha Bruhn reported that there is an open trustee position. Proposed candidates were discussed and Marsha will reach out to them. The matter was deferred to the July meeting.

ADJOURNMENT: The meeting adjourned at 8:40 P.M.

Respectfully submitted,

Kathe Stevens, Governing Board Secretary