

MINUTES
Regular Meeting of the Governing Board of Trustees
First Unitarian-Universalist Church of Detroit
Church House Parlor, 4605 Cass Avenue, Detroit, MI 48201
September 9, 2015

CALL TO ORDER: A regular meeting of the Board of Trustees was held on September 9, 2015. Present were Kathe Stevens, President; Marsha Bruhn, Immediate Past President; Danny Rebb, Secretary; Dan Wiest, Treasurer; Joel Batterman, Matt Friedrichs and Dave Vaillencourt, Trustees-at-Large; and guest Joan Smykowski. Vice President Paul Chislett was excused. Trustee Sydney Schaaf was absent. President Kathe Stevens called the meeting to order at 7:04 P.M. There was a quorum of the Board.

ADOPTION OF THE AGENDA: It was **moved** by Marsha Bruhn, seconded by Dave Vaillencourt, to adopt the agenda as presented; **approved**.

APPROVAL OF MINUTES: Minutes of the previous meeting having been distributed and reviewed. It was **moved** by Danny Rebb, seconded by Matt Friedrichs, to accept the minutes from the August 19, 2015 regular meeting of the Board of Trustees as presented; **approved**.

COMMITTEE COORDINATION AND COMMUNICATION:

Matt Friedrichs advised the Development Committee will be revamping the planned giving campaign to tie in with next year's canvass and is currently planning a couple of short-term fundraisers.

MINISTER'S REPORT: Rev. Murray submitted a written report.

PRESIDENT'S REPORT: Kathe Stevens summarized her written report and advised that Motor City Brewery has requested congregants not use spaces 1 – 7 of the parking lot on Sunday mornings. Kathe and Tim Bailey will meet with MCB to discuss the issue. Kathe also advised that all committee chairs should be challenged to think in terms of the Centennial. She also advised that she has viewed several webinars on the UUA's Mid-America Region website and has been inspired to insert an aura of spirituality into our Board meetings. This will begin by lighting a chalice at each meeting.

TREASURER: Dan Wiest reviewed *Operating Budget FYE 06/30/2015* and answered questions. It was **moved** by Matt Friedrichs, seconded by Marsha Bruhn, to adopt the report as presented; **approved**. Discussion occurred regarding the purchase of two credit card swipe devices in order to be able to use Vanco with both IOS and Droid smart phones at a cost of \$45 each. Consensus of the Board was that Dan should purchase the devices and enter into a three month trial period with Vanco to use them.

COMMITTEE REPORTS:

Building and Grounds Committee – no report.

Care Committee – Kathe Stevens advised on Nancy Owen Nelson's behalf that the Care Committee has called one congregant during this past month.

Centennial Committee – Committee Member Kathe Stevens advised that the Centennial Committee will continue to meet and will present a report to the board in October.

Child Care – no report.

Communications Committee – Matt Friedrichs advised that he met with committee chair Dan Secret. Dan S. will generate a one page document regarding who will take responsibility for various activities regarding publicizing church events. Matt will advise Dan S. to remove the task of preparing year-end tax statements from the Office Computing section of the Communications Committee Roles and Responsibilities document.

EMEAC Liaison – no report.

Finance Committee – no report. Board consensus was that Treasurer Dan Wiest begin making quarterly dues payments to both the UUA and Mid-America Region based on our yearly budgeted amounts.

Fund Development – no report.

Membership Committee – Joan Smykowski summarized her written report and advised that the committee will be redesigning our monthly Intro to 1st UU sessions held for prospective members. Joan will reach out to the Mid-America Regions Congregational Life Consultant for assistance with this task as well as view relevant webinars on their website.

Planning Committee – Deanna McGraw submitted a written report.

Policy & Procedures *Ad Hoc* Committee – no report.

Social Justice Committee – Committee chair Joel Batterman advised the committee will be meeting in the following weeks and that he is now a member of MUUSJN's Board.

Welcoming Task Force – Committee member Kathe Stevens advised the committee is holding its final wrap-up meeting on September 11, 2015.

Worship Committee – Danny Rebb advised the committee will hold a regular monthly meeting on Wednesday, September 16th 2015 and that its annual retreat will be held on Saturday, September 26, 2015. Reverend Murray is expected to be at both meetings.

Young Adults – no report.

OLD BUSINESS:

Social Hour Coordinator Position – Board consensus was that a volunteer be recruited from within the congregation to assist Alyssa Bond, our newly hired Social Hour Coordinator as well as to oversee the entire Social Hour experience. Matt Friedrichs volunteered to find someone to do this for hopefully a three month period.

NEW BUSINESS:

Share the Plate – This agenda item was tabled until next month’s regularly scheduled Board meeting.

Ministerial Transition Team – This agenda item was tabled until next month’s regularly scheduled Board meeting. Kathe Stevens will contact Reverend Murray regarding this. Marsha Bruhn will write a document regarding the details of what the Ministerial Transition Team will do and be to present to the Board at its October meeting.

Noel Night 2015 – This event’s kick-off meeting is scheduled for Thursday, September 10th, 2015 from 3:00 PM – 5:00 PM. Kathe Stevens will attend on behalf of 1st UU.

Settled Minister Search Committee – Kathe Stevens advised that a settled search takes approximately 18 months to conduct. We need to hold a special congregational meeting to elect members of the committee. The semi-annual congregational meeting should take place in November, 2015. Electing members to the Settled Search Committee will be added to its agenda. Kathe Stevens will begin conversations with Rev. Murray and Lisa Presley to advise them we are beginning to plan to conduct a settled search.

ADJOURNMENT: The meeting adjourned at 9:16 P.M.

Respectfully submitted,

Danny Rebb, Governing Board Secretary

The next regularly scheduled Board meeting is at 7:00 P.M. on October 14, 2015 at the Whole Foods Community Room.