

MINUTES

Regular Meeting of the Governing Board of Trustees
First Unitarian-Universalist Church of Detroit
Whole Foods Community Room, 115 Mack Ave. at John R, Detroit, MI 48201
May 11, 2016

CALL TO ORDER: A regular meeting of the Board of Trustees was held on May 11, 2016. Present were Kathe Stevens, President; Marsha Bruhn, Immediate Past President; Matt Friedrichs, Vice President; Danny Rebb, Secretary; Dan Wiest, Treasurer; Sydney Schaaf, and Dave Vailliencourt, Trustees; Reverend Stephen Butler Murray, Interim Minister; Joan Smykowski, guest. Trustee Joel Batterman was excused. President Kathe Stevens called the meeting to order at 7:02 P.M. There was a quorum of the Board.

APPROVAL OF MINUTES: Minutes of the previous meeting were distributed and reviewed. It was **moved** by Danny Rebb, seconded by Marsha Bruhn, to accept the minutes from the April 13, 2016 regular meeting of the Board of Trustees as presented; **approved**.

MINISTER'S REPORT: Reverend Murray advised that all is going well.

PRESIDENT'S REPORT: Kathe Stevens summarized her written report and answered questions.

TREASURER: Dan Wiest reviewed *Operating Budget FYE 06/30/2016*, and answered questions.

COMMITTEE REPORTS:

Building and Grounds Committee - no report.

Canvass Committee - Committee Co-Chair Marsha Bruhn summarized her written report and answered questions.

Care Committee - no report.

Centennial Committee - no report.

Child Care - no report.

Communications Committee - Committee Chair Dan Secrest submitted a written report.

EMEAC Liaison - no report.

Finance Committee - Committee Chair Dan Wiest summarized his written report. After discussion, it was **moved** by Danny Rebb, seconded by Matt Friedrichs, to adopt the FY 2016 - 2017 Budget as amended to remove the Development expense line item of \$1,000 because it was duplicated later by a Fundraising expense line item of \$1,000, both entries representing the same funds, and to present this budget to the congregation for final approval at the May 15th Congregational Meeting; **approved**.

Membership Committee - Committee Chair Joan Smykowski advised that the first One-on-One session for our members to get each other better will be held on Sunday, May 29th at 12:30 P.M. during Social Hour.

Nominating Committee - Committee member Marsha Bruhn submitted a written report containing the slate of candidates for elected positions to be voted on at the Annual Congregational Meeting on May 15, 2016. The candidates are:

President: Kathe Stevens

Vice President: Dan Wiest

Trustees: (two open positions) Dan Hale and Nathan Strickland, Jr

Nominating Committee: Marsha Bruhn, Matt Friedrichs, Chloe Lundine, Mary Lou Malone, and Regina Weiss

2016 General Assembly Delegates (three open positions) Robert Johnson, Danny Rebb, and Kathe Stevens

The Nominating Committee will ask for nominations from the floor at the congregational meeting to elect 2017 Regional Assembly delegates.

Planning Committee - no report.

Policy & Procedures Ad Hoc Committee - Committee Chair Deanna McGraw submitted a written report and the following draft policy and procedure documents were distributed to the Board to review in advance of this meeting: Communications, Conflict Resolution, as well as eight Finance-related policies: Pledging and Gifts, Expense Reimbursement, Operating Budget Development, Operating Budget Reporting, Spending Authorization - Capital, Spending Authorization - Operating, Spending Authorization - Restricted, and Sunday Collection Plate. Changes were suggested to the Communications and Conflict Resolution policies.

Settled Minister Search Committee - no report.

Social Justice Committee - Committee Chair Joel Batterman submitted a written report.

Worship Committee - Committee member Sally Borden submitted a written report.

Young Adults - Group member and Governing Board Vice President Matt Friedrichs advised that this year's Belle Isle Regional UU Picnic will be held on Saturday, May 21st from 11:00 A.M. to 3:00 P.M. at the Woodside shelter.

OLD BUSINESS:

Reverend Murray's Interim Ministry Agreement - Marsha Bruhn submitted a memo regarding the draft agreement as well as a red-lined of the draft agreement. After discussion, it was **moved** by Matt Friedrichs, seconded by Dave Vaillencourt, to approve the agreement as submitted, with Section 3.1.2, being changed to read as follows: Compensation shall be

payable on the last day of each month, beginning on August 31, 2016;
approved.

NEW BUSINESS:

Lawn Maintenance Expenditures -Tim Bailey occasionally pays a nominal fee to members of the community to mow the lawn at the Cass Corridor Commons and buys them lunch as well. Board consensus is that Tim may submit reimbursement requests for this and the funds paid to him will be taken from the Building and Grounds Committee budget.

Sound System - Danny Rebb submitted a written report recommending the purchase of a specific wireless microphone system as well as a replacement CD duplication device. Board consensus was that the CD duplicator is not needed at this time and that funds may be taken from the sound system line item of the Worship Committee's current year's budget.

ADJOURNMENT: The meeting adjourned at 8:46 P.M.

Respectfully submitted,

Danny Rebb, Governing Board Secretary

The next regularly scheduled Board meeting is at 7:00 P.M. on June 8, 2016 at the Whole Foods Community Room.