

MINUTES  
Regular Meeting of the Governing Board of Trustees  
First Unitarian-Universalist Church of Detroit  
Whole Foods Community Room, 115 Mack Ave. at John R, Detroit, MI 48201  
June 8, 2016

**CALL TO ORDER:** A regular meeting of the Board of Trustees was held on June 8, 2016. Present were Kathe Stevens, President; Danny Rebb, Secretary; Dan Wiest, Treasurer; Sydney Schaaf, and Dave Vaillencourt, Trustees; Reverend Stephen Butler Murray, Interim Minister; Nathan Strickland Jr. and Joan Smykowski, guests. Immediate Past President Marsha Bruhn, Vice President Matt Friedrichs, and Trustee Joel Batterman were excused. President Kathe Stevens called the meeting to order at 7:10 P.M. There was a quorum of the Board.

**APPROVAL OF MINUTES:** Minutes of the previous meeting were distributed and reviewed. It was **moved** by Danny Rebb, seconded by Dave Vaillencourt, to accept the minutes from the May 11, 2016 regular meeting of the Board of Trustees as presented; **approved**.

**MINISTER'S REPORT:** Reverend Murray advised that all is going well.

**PRESIDENT'S REPORT:** Kathe Stevens summarized her written report and answered questions.

**TREASURER:** Dan Wiest reviewed *Operating Budget FYE 06/30/2016*, and answered questions. UU Detroit will pay off the balance owed to the City of Detroit for back Income Tax withholding soon. We are waiting to receive the amount of our final payment owed to Reverend Mohr's pension account from the UUA.

**COMMITTEE REPORTS:**

**Building and Grounds Committee** – Kathe Stevens advised that the Ad Hoc Accessibility Team for the sanctuary, consisting of Glenn Maxwell and Tim Bailey, met with a designer and are preparing a summary report to submit to the Board prior to its July 2016 meeting.

**Canvass Committee** – no report

**Care Committee** – no report.

**Centennial Committee** – no report.

**Child Care** – no report.

**Communications Committee** – no report.

**EMEAC Liaison** – no report.

**Finance Committee** – no report.

**Membership Committee** – Committee Chair Joan Smykowski advised that four visitors attended the most recent Intro to UU Detroit session. Joan further advised the importance of reaching out to our guests during Social Hour and establishing relationships with them.

**Planning Committee** – no report.

**Policy & Procedures Ad Hoc Committee** – Committee Chair Deanna McGraw distributed a draft copy of UU Detroit Policies and Procedures Manual to the Governing Board prior to this meeting. After discussion, it was **moved** by Dan Wiest, seconded by Dave Vaillencourt, to adopt these policy and procedure documents as presented; **approved**.

**Settled Minister Search Committee** – Committee Chair Deanna McGraw submitted a written report.

**Social Justice Committee** – no report.

**Worship Committee** – Committee member Danny Rebb submitted a written report.

**Young Adults** – no report.

**OLD BUSINESS:**

There was no Old Business transacted at this meeting.

**NEW BUSINESS:**

**Office Administrator** – The Governing Board held a discussion regarding the current and possible additional duties of the Office Administrator position.

**Congratulatory Letters** – President Kathe Stevens distributed copies of congratulatory letters she sent to recently elected MidAmerica Region Board Members as well as to ministers recently installed in our region.

**Leadership Retreat** – Board consensus was that the annual UU Detroit Leadership retreat for board members, committee chairpersons, and program leaders will be held on Thursday, August 4<sup>th</sup>, 2016 from 6:30 pm – 8:30 pm at a location yet to be determined.

**General Assembly Meal Subsidy** – It was **moved** by Dan Wiest, seconded by Dave Vaillencourt, to provide Robert Johnson a meal subsidy in the amount of \$150.00 to be used while representing UU Detroit at the 2016 Unitarian Universalist General Assembly in Columbus OH.; **approved**.

**OTHER BUSINESS:**

It was **moved** by Dan Wiest, seconded by Sydney Schaaf for the UU Detroit Governing Board to go into executive session at 8:12 pm for the purpose of discussing legal matters; **approved**. The Governing Board emerged from executive session at 8:21 pm.

It was **moved** by Danny Rebb, seconded by Dave Vaillencourt, for the UU Detroit Governing Board to authorize the amount of up to \$1,500.00 for legal services; **approved**.

**ADJOURNMENT:** The meeting adjourned at 8:24 P.M.

Respectfully submitted,

*Danny Rebb*, Governing Board Secretary

The next regularly scheduled Board meeting is at 7:00 P.M. on July 13, 2016 at the Whole Foods Community Room.