

MINUTES
Regular Meeting of the Governing Board of Trustees
First Unitarian-Universalist Church of Detroit
Parlor, 4605 Cass, Detroit, MI 48201
February 17, 2019

CALL TO ORDER: Dan Hale called the regular meeting of the Governing Board of Trustees to order at 12:30 pm on February 17, 2019. Present were Reverend Stephen Butler Murray, Dan Hale, President; Kathe Stevens, Immediate Past President; Dan Secrest, Deanna McGraw, Martha Bogner, and Sharon Mills, Trustees-at-Large; Bob Lauer, Treasurer, Nancy Shattuck, Board Secretary; and Glenn Maxwell, Lead, Greeters/Ushers Program. There was a quorum.

APPROVAL OF MINUTES: Approval of minutes for the January minutes was postponed to the next meeting.

MINISTER'S REPORT: Reverend Murray is meeting with the Worship committee in regard to having children participate in the church services on Sunday.

PRESIDENT'S REPORT: No changes on the Survey, which show a clear preference for staying in the church, keeping the same service time, and staying in the central area. The majority preferred renting the building. He presented news from meetings with EMEAC and opened discussion on Space Update. Efforts to find an emergency fall back will continue. He updated the board on Youth Room/Child Care issues. Spencer has resigned and Micah has taken over child care duties as a volunteer. The board will hold a special meeting to determine policies and procedures for hiring as well as better guidelines for the future. All changes must be approved by the board.

TREASURER'S REPORT:

- Bob Lauer distributed the Statement of Operations and Actual vs. Budget reports for the month ending January 31, 2019 and answered questions.
- The year ending June 30, 2019, Bob Lauer assures the board that while revenues are below target for the year to date, that expenses are down. He expects that we will break even at years end.

COMMITTEE/PROGRAM REPORTS: Written and oral reports were given for the following:

- **Building and Grounds Committee:** Glenn Maxwell submitted a written report that Tim Bailey and he have found the boiler is a safety issue. The board discussed several actions, and it was decided that Dan Hale and Bob Lauer will give EMEAC a written report about the boiler. They will alert them to our concerns and ask to get an estimate on boiler repair; follow up with written communication from our board to EMEAC board if necessary. Glen Maxwell also brought up safety and liability issues with snow removal. A formal agreement is needed with EMEAC to settle who is liable. He will set up a phone conference with Tim Bailey and EMEAC.
- **Canvass Committee:** Dan Secrest and Kathe Stevens will start working on the Canvass Campaign ASAP (kickoff date March 24).
- **Communication Committee:** Dan Secrest reported that the bylaw changes have been posted to the web site and he will be meeting with new member to help with the documents.

- **Membership Committee:** Sharon Mills opened discussion of actions taken after a special meeting of the committee. Reviewing the visitor cards going back more than a year, the committee has initiated follow-up calls, which has been rewarding. The committee is working on a new membership form and is reviewing the website.
- **Nominating Committee:** The changes to the bylaws were accepted at the special meeting on February 10, and the members of the nominating committee were approved. Dan Hale distributed a confidential document listing the positions to be approved.
- **Worship Committee:** The Worship Committee discussed holding a workshop on integrating the immigration initiative. Dan Secrest will follow up with Nancy Owen Nelson.

OLD BUSINESS

- **What Next:** Dan Hale recommended reinvigorating the search committee, which can become a sub-committee of “what next.”
- **Women’s Bathroom Paint Payment:** Dan Hale will add this item to his conversation with EMEAC. Payment is not an issue but we will need approval for painting the women’s bathroom.
- **Education on Estate Planning:** Dan Hale may have located someone to work pro bono on educating the congregation. He has spoken with lawyers/representatives from the estates of Connie Hart, Don Dickason, and Janice Berry.

NEW BUSINESS

- **New Agenda Items:** The board agreed to add the following to the agenda for the March 17th meeting.
 - Plans for helping homeless people who come to church (a bullet point list of procedures and the local resources available.)
 - UUA “Five Pillars” for continuing welcoming congregation activities with Social Justice concept.

OTHER BUSINESS

The following changes were made to The Board meeting schedule:

- April 21 board meeting moved to APRIL 28
- Will skip regular meeting on May 19 BUT will call annual meeting for May 19 to meet requirements of bylaws and immediately adjourn to JUNE 2
- June left at JUNE 16

ADJOURNMENT: Dan Hale adjourned the meeting at 2:30pm.

Next Meeting (NOTE NEW DATE/TIME and LOCATION):

Next meetings are March 17th, 2019 and April 28th. The annual meeting is May 19th.